

HRGB Child Protection Procedures at events (on one page)



1: Preparing for an event

Event organisers:

- Make sure you have names and contact details of participants.
- Make sure the name of the Event Safeguarding Lead is in the event information.

2: What might happen at an event and what should you do?

All members:

- Most events will come and go without any issues at all, so don't feel that you have to be always on the look-out for issues.
- If you do see or hear something which makes you concerned that anyone, especially a young person, is unsafe in any way, you need to tell someone about it.
- Choose a person to tell who can do something constructive about the problem then, with them, and with the agreement of the young person if possible, decide what to do next (See section 3 below).
- Always act in the best interest of the young person.

Event organisers and event safeguarding leads

- If someone at your event tells you that they are worried that a young person is not safe, listen, discuss with each other, discuss with the young person if possible, then decide what to do next (See section 3 below).
- Always act in the best interest of the young person.

3: What happens next?

Situation	Courses of action include:-
The young person is in immediate danger	Dial 999 and ask for the police
Someone attending the event has spoken or acted inappropriately towards a young person	Refer to Page 3 of HRGB's detailed procedures
The young person is distressed by something or someone not connected with the event	Refer to Page 3 of HRGB's detailed procedures

4: Referring to the Child Protection Authorities

If a decision is made together to refer a situation to the Child Protection Authorities, please refer to the appropriate procedure on Page 4 of HRGB's detailed procedures.

(Adopted September 2020)